



# Greater Essex County District School Board Student Senate



## Constitution

### Article I - Name

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- 1.1 This organization shall be known as the Greater Essex County District School Board Student Senate. It shall be herein referred to as the GECDSBSS or the Senate.

### Article II - Mission Statement

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- 2.1 The GECDSBSS exists to provide a forum for all student voices of the Greater Essex County District School Board to be heard and represented at every decision-making level.
- 2.2 The GECDSBSS shall provide Student Parliaments with information pertinent to current issues facing education as requested by members of the GECDSBSS or as seen fit by the Chair(s) of the GECDSBSS.
- 2.3 The GECDSBSS shall provide a forum for productive, intelligent, non-partisan discussion of educational issues as well as collaboration on system-wide initiatives.

### Article III - Governance and Membership

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- 3.1 The GECDSBSS shall be chaired by the Student Trustee(s) of the Greater Essex County District School Board.
- 3.2 Each secondary school shall be represented by no less than one (1) and no more than three (3) representatives of each school. It is customary for representatives to consist of the Student Parliament leader, deputy leader, and one additional member which may be a rotating member.
- 3.3 Representatives shall be appointed by their respective school's Principal, or designate.

## Article IV - Meetings

- 4.1 GECDSSB meetings shall take place at the GECDSSB Administration Office. Arrangements may be made for meetings to be held at an alternate venue or electronically, provided adequate notice is given to all members.
- 4.2 Regular meetings shall be held 11 times a year at a rate of once per month (excluding the month of July) at a date determined by the Director of Education or administration liaison.
- 4.3 Members may request extra/special meetings of the GECDSSB by notifying the Director of Education or administration liaison no less than one week (7 days) prior to the proposed meeting date.
- 4.4 Meetings may be cancelled due to inclement weather, lack of attendance or other circumstances at the discretion of the Director of Education or administrative liaison. Members shall be given reasonable notice of cancellation.
- 4.5 GECDSSB Elementary schools may choose to elect or appoint no more than two (2) student representatives to attend GECDSSB meetings. This may be done at any time and may be done on a permanent or ad-hoc basis. It is the recommendation of the Board of Education.

## Article VI - Amendments

- 6.1 Any member present may propose an amendment to the constitution, however, a notice of motion must be made at the prior meeting.
- 6.2 Amendments to the constitution require that at least 60% of secondary schools be present at the time

## Article VIII – Student Trustee Administrative Procedure

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- 8.1 Any member present may propose an amendment to an article of the Student Trustee Administrative Procedure, provided that article is not mandated by the Education Act. A notice of motion must be given at a prior meeting.
- 8.2 Amendments to the Student Trustee Administrative Procedure require that at least 60% of secondary schools be present at the time of voting.
- 8.3 Amendments to the Student Trustee Administrative Procedure require a 2/3 vote (67%) of all members present at an eligible meeting.

## Article IX – Appendices

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- 9.3 Appendix A- GECSDB Student Senate Student of the Month Procedures
- 9.4 Appendix B- Student Trustee Administrative Procedure (AP-GV-01)





# Greater Essex County District School Board

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## Administrative Procedure: Student Trustee

Reference No: AP-GV-01

### 1. Eligibility

In accordance with the GECDsB's Student Trustee regulation R-GV-01, two student trustees shall be elected, one from the Board's City secondary school population and one from its County secondary school population for each school year. To serve as Student Trustee, a student must:

- 1.1 Be a full-time student, and;
- 1.2 Be in Grade 11 or 12 in the year in which they will be a Student Trustee.

### 2. Summary of Election Procedure

In accordance with, O. Reg. 7/07, s. 4 (1), this election procedure provides for Student Trustees to be elected indirectly, by student representative bodies such as student councils.

- 2.1 Eligible secondary students shall submit an expression of interest for the position of Student Trustee. Secondary school student councils, or equivalent, will conduct a preliminary round of voting to determine their school's Student Trustee Candidate(s), if necessary. All secondary schools shall use the same process outlined below to elect its Student Trustee Candidates.
- 2.2 A General Election at Special Meeting of Student Senate shall be held to determine the board's Student Trustees for the following school year.

### 3. Annual Review

The Student Trustee Election Committee shall review this Administrative Procedure annually and bring any proposed amendments to Student Senate for approval prior to the opening date of the Expression of Interest for Student Trustee form.

### 4. Timeline

In accordance with O. Reg 7/07, s.4 (3), an election for a Student Trustee position for a one-year term of office shall be held not later than the last day of February in each year.





8.4 The Student Trustee Candidates will be contacted by the Student Trustee liaison to confirm their candidacy and will be invited to represent their school in a General Election at a Special Meeting of Student Senate.

**9. General Election**

Each secondary school's Student Trustee Candidates shall be invited to represent their school at a General Election during a Special Meeting of Student Senate.

**10. Voting Delegates**

All secondary schools shall be invited to send a representative to a Special Meeting of Student Senate to vote on the Student Trustee Candidates.



**Administrative Procedure: Student Trustee AP**